



## Important Information on the Registration Process to CERME13

### What will happen in the coming weeks?

Until **5 April**: **Preliminary decision** will be made of paper and poster acceptance.

From **12 April**: **Registration** for the conference **for presenting authors of accepted papers and posters**, TWG leaders and co-leaders, plenary speakers, plenary panelists, IPC and ERME board members.

**26 April**: Deadline for authors to **submit revisions**.

**5 May**: Final decision on paper and poster acceptance.

### What does the registration process look like?

There will be two periods of registration in the ConfTool system:

<https://www.conftool.pro/cerme13/>

The **first period** will start on **12 April** and will run until 9 May. During this phase only presenting authors of accepted papers and posters (one author per submission), TWG leaders and co-leaders, plenary speakers, plenary panelists, and IPC and ERME board members can register. Within this time slot, it does not matter when you register, because people in the above categories will certainly be able to attend the conference. (The only reason why the order of registrations may matter is that some of the excursions may fill up earlier.)

The **second period** will start on **10 May** and runs until 31 May. Anyone can register during this period, subject to availability. But please note that **the conference may fill up completely in the first period**. We will keep you informed on the website before 10 May. If there are places left, it is first come - first serve.

### Presenting author

Important information: **only the presenting author of each submission will be able to register in the first registration period**. If a submission has only one author, or if the submitting author is the presenting author, there is nothing to do. **If the submitting author is not the same as the presenting author, the presenting author must be marked in ConfTool**. To do this, the **presenting author must register in ConfTool and then the submitting author can mark it as presenting author at *Edit Contribution Details* → *Information on Author(s)***. You can make this step before and after the registration starts.



## Accompanying person

Due to a lack of space, we are unable to accommodate accompanying persons at the Opening Reception and the Gala Dinner. Therefore, there will be no registration for accompanying persons at CERME13. Nevertheless, accompanying persons can attend excursions, if the appropriate fee is paid, without registering for the conference.

## Paying options

There are two ways to pay the conference registration fee: **via ConfTool by credit card** (in which case the registration is final immediately) or **by bank transfer** (in which case the registration is final only upon receipt of the money). Please make the bank transfer within 5 days after registration at the latest.

## GLF

Applicants for Graham Littler Fund will be informed about the result of their application. **They should wait for the results of GLF before registering to the conference**, as a reduced registration fee might be offered for them if their application is successful.

## Invoices

ConfTool will automatically issue an invoice for the conference fee paid. If someone wants to request the invoice in his/her institution's name, this is also possible. In this case, please note that you may need to provide an EU VAT ID (if the institution in whose name the invoice will be issued has such an ID).

## Cancellation Policy

When registering, please note that for technical reasons **we are unable to refund the registration fee once it has been paid**. This may be excepted in the unforeseen event that we are unable to hold the conference in person. (At this time, we do not expect any epidemiological or other obstacles preventing from holding the conference in person.)

## YERME-Day 9-10 July

The YERME-Day (for Young Researchers in ERME) will be held one day before the CERME13 congress. It will take place from July 9 to 10, 2023. **Participants may be master's degree students, PhD students, or post-docs with a recent PhD** (obtained after February 2020).



Attendance at YERME-Day is free of charge, but in order to be accepted, applicants need to be registered for CERME13, i.e. they must have an accepted submission. In case the registrations to YERME-Day exceed its capacity, we will give priority to applicants, who (1) have never participated in a YERME-Day (the 2021 pre-YERME event is not applicable here), and (2) come from underrepresented countries in Europe.

As soon as we can, we will let you know if we accept your application.

If you would like to attend the YERME-Day, then you have to rank the five workshops according to which one you would like to visit during the YERME-Day! You will be able to attend two workshops, but please put all five in order. The scheduling will be done by the organisers taking into account your needs and our possibilities. More details and the description of the workshops: [https://cerme13.renyi.hu/YERME\\_Day](https://cerme13.renyi.hu/YERME_Day)

YERME is happy to invite Early Career Researchers (PhD students, post-docs) in mathematics education who plan to attend CERME13 to take part in the next pre-CERME13 event, to be held online, on 31 May 2023: <http://erme.site/yerme/pre-cerme13-event/>

## Excursions on 12 July

On Wednesday afternoon 12 July, we will organize excursions for conference participants and their accompanying persons. Details of the proposed guided tours and prices are available on the conference website: [https://cerme13.renyi.hu/social\\_events](https://cerme13.renyi.hu/social_events) During the registration you can choose from a wide range of guided tours. **The price of the selected tour will be added to the participation fee** and will appear as a separate line on the invoice. During the registration process, it is possible to book an excursion for one additional person on payment of the appropriate amount.

## The Gala Dinner on 13 July

The CERME13 Gala Dinner will be held in Budapest at the Museum of Fine Arts on Thursday 13 July beginning at 7pm. The cost of the Gala Dinner is included in the conference registration fee. During the registration process, however, you will be asked to indicate whether you will attend the Gala Dinner or not. Please note that the number of participants at the Gala Dinner is limited. If you indicate that you do not wish to attend the Gala Dinner, **you will not be able to change your decision later!** Please also note that only conference participants will be able to attend the Gala Dinner; **accompanying persons will not be able to join this event.** The gala dinner will be a half standing, half seated reception, to be able to accommodate all of you at the chosen venue.